



Due to recent process changes, if you have not already passed the required exams, you must submit a request for authorization to test, which can be found here:

[http://dopl.utah.gov/apps/PT\\_PTA\\_Auth.pdf](http://dopl.utah.gov/apps/PT_PTA_Auth.pdf)

If you have already passed the required exams, please continue to the next page.

## Physical Therapist Assistant

### APPLICANT INFORMATION

Full Legal Name: \_\_\_\_\_  
*First Middle Last*

All Previous Legal Names: \_\_\_\_\_

Other DOPL Licenses Held: \_\_\_\_\_

SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: ☐ Male ☐ Female

Address: \_\_\_\_\_  
*Street Address (including Apt/Unit/Ste #) and/or PO Box*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please Select ONE:**

- ☐ I am a United States citizen OR a non-citizen of the United States who is lawfully present.  
☐ I am a foreign national not physically present in the United States.  
☐ None of the above, please explain: \_\_\_\_\_

**Drivers License  
or State ID Card:**

\_\_\_\_\_  
*State of License Number Expiration Date  
Issue*

**NOTE:** If you do not hold a US Drivers License or a US State ID, you must present a legible copy of your current and valid government issued document(s) showing evidence of authorization to work in the United States.

### AFFIDAVIT AND RELEASE

1. I certify that I am qualified in all respects for the license for which I am applying in this application.
2. I certify that to the best of my knowledge, the information contained in the application and all supporting document(s) are true and correct, discloses all material facts regarding the applicant, and that I will update or correct the application as necessary, prior to any action on my application.
3. I authorize all persons, organizations, governmental agencies, or any others not specifically listed, which are set forth directly or by reference in this application, to release to the Division of Occupational and Professional Licensing, State of Utah, any files, records, or information of any type reasonably required for the Division to properly evaluate my qualifications for licensure/certification/registration by the State of Utah.
4. I understand that it is the continuing responsibility of applicants and licensees to read, understand, and apply the requirements contained in all statutes and rules pertaining to the occupation or profession for which I am applying, and that failure to do so may result in civil, administrative, or criminal sanctions.
5. I certify that I do not currently pose a direct threat to myself, to my clients, or to the public health, safety or welfare because of any circumstance or condition.
6. I understand that I am responsible to update the Division of any changes relating to my license/certification/registration.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## QUALIFYING QUESTIONNAIRE

**Read thoroughly, and answer each question. Do not leave any question blank.**

A "yes" answer does not necessarily mean you will not be granted a license; however, DOPL may request additional documentation if the information submitted is insufficient.

1. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever had a license, certificate, permit, or registration to practice a regulated profession denied, conditioned, curtailed, limited, restricted, suspended, revoked, reprimanded, or disciplined in any way?
2. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever been permitted to resign or surrender your license, certificate, permit, or registration to practice in a regulated profession while under investigation or while action was pending against you by any professional licensing agency or criminal or administrative jurisdiction?
3. <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you currently under investigation or is any disciplinary action pending against you now by any <i>local, state or federal licensing, enforcement or regulatory agency</i> ?
4. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever been declared by any court to be incompetent by reason of mental defect or disease and not restored?
5. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever had a documented case in which you were involved as the abuser in any incident of verbal, physical, mental, or sexual abuse?
6. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been terminated, suspended, reprimanded, sanctioned, or asked to leave voluntarily from a position because of drug or alcohol use or abuse within the past five (5) years?
7. <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you currently using or have you recently ( <i>within 90 days</i> ) used any drugs ( <i>including recreational drugs</i> ) without a valid prescription, the possession or distribution of which is unlawful under applicable state or federal laws?
8. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever unlawfully used any drugs for which you have not successfully completed, or are not now participating in a supervised drug rehabilitation program, or for which you have not otherwise been successfully rehabilitated?
9. <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you currently have any criminal action pending?*
10. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you pled guilty to, no contest to, entered into a plea in abeyance or been convicted of a misdemeanor in any jurisdiction within the past ten (10) years? *
11. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever pled guilty to, no contest to, or been convicted of a felony in any jurisdiction?*
12. <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever been incarcerated for any reason in any correctional facility ( <i>domestic or foreign</i> ) in any jurisdiction or on probation/parole in any jurisdiction?*

**\*NOTE: Charges that were later dismissed and motor vehicle offenses such as driving while impaired or intoxicated must be disclosed; however, minor traffic offenses such as parking or speeding violations need not be listed.**

If you answered "Yes" to any of the above questions, enclose with this application complete information with respect to all circumstances and the final result, if such has been reached.

If you answered "Yes" to Questions 9,10,11 or 12 you must submit the following for **EACH** and **EVERY** incident:

- Personal account of the incident
- police report(s)
- court record(s)
- probation/parole officer report(s)

If you are unable to obtain any of the records required above, you must submit documentation on official letterhead from the police department and/or court indicating that the information is no longer available.

## PROFESSIONAL LICENSES

List all other licenses, registrations or certification issued by any state which you now hold or have ever held in any profession. (Use additional sheets if necessary.)

Profession: \_\_\_\_\_ License Number: \_\_\_\_\_

Issuing State: \_\_\_\_\_ License Status: \_\_\_\_\_ Issue Date: \_\_\_\_\_

Profession: \_\_\_\_\_ License Number: \_\_\_\_\_

Issuing State: \_\_\_\_\_ License Status: \_\_\_\_\_ Issue Date: \_\_\_\_\_

## MEDICAL QUALIFYING QUESTIONNAIRE

**Read thoroughly, and answer each question. Do not leave any question blank.**

*A "yes" answer does not necessarily mean you will not be granted a license; however, DOPL may request additional documentation if the information submitted is insufficient.*

1. Have your rights, privileges, and/or participation ever been denied, conditioned, curtailed, limited, restricted, suspended or revoked in any way by:

☐ Yes ☐ No a hospital or health care facility  
☐ Yes ☐ No Medicaid, Medicare or any other state or federal health care payment reimbursement program  
☐ Yes ☐ No the Federal Drug Enforcement Administration or any state drug enforcement agency  
☐ Yes ☐ No malpractice insurance coverage  
☐ Yes ☐ No other entity: \_\_\_\_\_

2. Have you ever been permitted to resign or surrender any rights, privileges and/or participation while under investigation or while action was pending against you from:

☐ Yes ☐ No a hospital or health care facility  
☐ Yes ☐ No Medicaid, Medicare or any other state or federal health care payment reimbursement program  
☐ Yes ☐ No the Federal Drug Enforcement Administration or any state drug enforcement agency  
☐ Yes ☐ No malpractice insurance coverage  
☐ Yes ☐ No other entity: \_\_\_\_\_

3. Is any action pending against you now by:

☐ Yes ☐ No a hospital or health care facility  
☐ Yes ☐ No Medicaid, Medicare or any other state or federal health care payment reimbursement program  
☐ Yes ☐ No the Federal Drug Enforcement Administration or any state drug enforcement agency  
☐ Yes ☐ No malpractice insurance coverage  
☐ Yes ☐ No other entity: \_\_\_\_\_

4. ☐ Yes ☐ No Have you been named as a defendant in a malpractice suit?

5. ☐ Yes ☐ No Have you ever had office monitoring, practice curtailments, individual surcharge assessments based upon specific claims history, or other limitation, restrictions or conditions imposed by any malpractice carrier?

If you answered "Yes" to question 4 you must submit a complete narrative of the circumstances and a National Practitioner Data Bank report outlining all professional liability claims made against your license and any settlements paid by or on your behalf. NPDB website: <http://www/npdb.hrsa.gov>.

If you answered "Yes" to any of the above questions, enclose with this application complete information with respect to all circumstances and the final result, if such has been reached.

## UTAH PHYSICAL THERAPIST ASSISTANT LAW AND RULE EXAM

*Answer each question; do not leave any answer blank.*

1. ☐ True ☐ False A physical therapist assistant may not be supervised by any person other than a licensed physical therapist.
2. ☐ True ☐ False Under certain conditions a physical therapist or a physical therapist assistant may diagnose a disease.
3. \_\_\_\_\_ A physical therapy aide may provide routine assistance to:  
**A.** a licensed physical therapist while the licensed physical therapist engaged in the practice of physical therapy, if the physical therapy aide is under the on-site supervision of the licensed physical therapist.  
**B.** a licensed physical therapist assistant while the licensed physical therapist assistant engages in the practice of physical therapy, within the scope of the licensed physical therapist assistant's license if the physical therapy aide is under the general or on-site supervision of a licensed physical therapist; and under the on-site supervision of the licensed physical therapist assistant.  
**C.** both a and b
4. \_\_\_\_\_ "General supervision" for a physical therapy assistant means supervision of a person when ...  
**A.** the physical therapist is immediately available in person  
**B.** the physical therapist is immediately available by telephone  
**C.** the physical therapist is immediately available by electronic communications  
**D.** all of the above
5. ☐ True ☐ False A physical therapist assistant may design a plan of care for a patient
6. ☐ True ☐ False It is unethical for a physical therapist assistant to engage in any sexual activity, whether consensual or nonconsensual, with any patient under his or her care.
7. \_\_\_\_\_ "On-site supervision" means supervision and oversight of a person by a licensed physical therapist or licensed physical therapist assistant when the licensed physical therapist or licensed physical therapist is:  
**A.** immediately available by telephone  
**B.** immediately available by electronic communications  
**C.** continuously present at the facility
8. ☐ True ☐ False A physical therapist assistant may not prescribe or dispense a drug unless instructed to do so by their physical therapist supervisor.
9. \_\_\_\_\_ How many contact hours of continuing education are required for a physical therapist assistant to renew their license during each two year renewal period?  
**A.** not fewer than 20 of which a minimum of 3 contact hours must be completed in ethics/law  
**B.** not fewer than 20 of which a minimum of 5 contact hours must be completed in ethics/law  
**C.** not fewer than 40 of which a minimum of 3 contact hours must be completed in ethics/law
10. ☐ True ☐ False A physical therapy aide must be under the "on-site supervision" of either a licensed physical therapist or a licensed physical therapist assistant at all times.

## APPLICATION CHECKLIST AND INSTRUCTIONS

This checklist is for your convenience, you do not need to include it with your application.

Your application is classified as a public record and may be available for inspection by the public, except with regard to the release of information which is sub-classified as controlled, private, or protected under the Government Records Access and Management Act or restricted by other law.

**NOTE TO ALL APPLICANTS:** Your application will only be held in an incomplete status for 30 days. If you will not have all items submitted to DOPL within 30 days, your application will be denied. Please do not submit your application until all items are available (e.g. received a passing score on the FSBPT, verification for other states requested).

### ALL APPLICANTS

The following items are required to complete your application:

- ☐ \$60.00 non-refundable application-processing fee, made payable to "DOPL".
- ☐ Supporting documentation for any "yes" answers provided on either of the qualifying questionnaires. See pages 2 and 3 of the application for more information.

### INITIAL LICENSURE

**Note:** If applying for Initial Licensure and you submitted a "Request for Authorization to Test" to Utah prior to taking your exam, you do not need to submit any additional documentation.

If Utah did not approve you to test, and you do not qualify for licensure by endorsement, *in addition* to the items required for all applicants, you must submit:

- ☐ Submit official transcripts documenting graduation from an approved program or original letter from FCCPT documenting that my education is equal to a CAPTE accredited program and verification of licensure as a physical therapist in the country where you completed your education.
- ☐ NPTE PTA score transfer from FSBPT. You can request the score transfer online at [www.fsbpt.org](http://www.fsbpt.org).

### LICENSURE BY ENDORSEMENT

If you are currently licensed in good standing in any state of the United States, *in addition* to the items required for all applicants, you must submit:

- ☐ Official verification of license from one or more states in which you are currently licensed.

Submit the above items with your completed application to:

#### **In person or via express delivery:**

Division of Occupational and Professional Licensing  
Heber M Wells Building, 1<sup>st</sup> Floor Lobby  
160 E 300 S  
Salt Lake City, UT 84111

#### **US Postal Service:**

Division of Occupational and Professional Licensing  
PO BOX 146741  
Salt Lake City, UT 84114-6741